

Federal College of Education (Tech)

P.M.B. 60, Gombe, Gombe State

Invitation for Pre-qualification Tender for Consultancy Services

A. Introduction

The Federal College of Education (Tech), Gombe is a beneficiary of the year 2013 Capital Projects. In view of the above and in line with Public Procurement Act 2007, the College hereby invites reputable and competent consultants firms for prequalification as a prerequisite for engagement in respect of the following project.

Proposed Construction of School of Primary Education Studies (PES)

B. Pre-Qualification Requirements:

All interested Consultant MUST enclosed colored photocopy or, scanned colored copy of items (i, iii), and original copy of items (vi, vii, and ix) as stated below:

1. Evidence of registration with the Corporate Affairs Commission (Only a Limited Liability Company will be accepted).
2. Evidence of Registration with relevant Professional body(s)
3. Vat certificate
4. Recent Tax Clearance Certificate for the last three (3) years with clearly written Tax identification number and FIRS signed evidence of assessment for year 2013.
5. Audited Account and annual turnover of the Company in the recent three (3) years (with name, office address, Phone numbers and valid e-mail address of the Auditors)
6. Company Profile: This should contain among others.
 - Evidence of Technical competence (Staff 4 Equipment)
 - Evidence of execution of similar projects.
1. Letter from company's Bank stating financial capability of the company to execute the projects.
2. A written letter of authority from a company to the College to verify its Tax Clearance status with Federal Inland Revenue

3. Names, Address and Phone Numbers of the Company Directors and Share holders accompanied by a photocopy of form C7 and a sworn court affidavit (stating that none of the Directors/Share holders is a current stall, and, or official of the College).
4. A written evidence of non-bankruptcy from the company legal adviser.
5. Evidence of registration with ITF and Certificate of compliance.
6. Evidence of pension contribution of staff and certificate of compliance.

C. Submissions Are Required For:

- i. Architectural Services
- ii. Structural Engineering Services
- iii. Mechanical and Electrical (M & E) Services
- iv. Quantity Surveyor (QS) Services

D. Submission of Prequalification Documents:

All completed Pre-qualification Documents should be submitted in a sealed envelope marked CONFIDENTIAL: “PRE-QUALIFICATION FOR THE STATING THE NAME OF THE PROJECT FOR THE CONSULTANCY” at the Top left hand corner of an envelope; and also indicate the company’s name and address at the back of the envelope and address to:

The Director,

Procurement Unit

Federal College of Education (Tech),

P.M.B. 60, Ashaka Road, Gombe,

Gombe State

E. Opening of Pre-Qualification:

All Prequalification Documents would be opened **24th June, 2013 by 12 Noon** at the Conference Hall of the School of Science Complex. Submission of prequalification documents will be stopped by 10am same day. Only those who

satisfied the above requirement would be considered. Names of successful consultant would be place on the College notice board.

F. Financial Bids:

All consultants who have satisfied prequalification conditions would be required to submit their financial bids upon payment of non – refundable fees of N100, 000.00 only. These will be opened two weeks after the opening of the pre-qualification (8th July, 2013)

Please Note:

- All expense incurred associated with the preparation of the pre-qualification and Technical documents shall be borne by the prospective Consultant.
- The appointment consultants may be required to present the original copies of the entire documents claimed in their submission for verification,
- The college reserves the right to reject any, or all of the prequalification/Technical bids.
- Failure to satisfy the above prequalification requirement is an admission of self disqualification

Signed

D/Director Procurement Unit